

## WalkSmart

Retail and Commercial Operations

Campbell, ACT



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## Introduction

We are looking for an enthusiastic, intelligent, proactive and competent team member to join us down in Canberra.

WalkSmart is an eMobility business, our core activities stem around the repair and servicing of these personal electric mobility vehicles - primarily electric scooters - for the local consumer and commercial industry. Second to that, we sell and rent out eScooters to customers from our store front premise.

WalkSmart expanded down in Canberra in March 2020, opening our ACT headquarters in the C5 development in Campbell - only a few minutes away from the center of the city.

We are looking to expand our team, so are welcoming expressions of interest to fulfil this opening.

### Key Responsibilities

The key responsibilities we are needed to fulfil are the following:

- Retail Assistance
  - Customer Service
    - Sales, Product Rentals
    - Servicing
    - Problem solving
    - Dispute resolution
    - Channel Communication:
      - Inbound/Outbound Calling
      - Messaging/Facebook
  - Cleaning and Hygiene
  - Security
  - Inventory Management
  - Fleet Management
  - Basic Financial Management - Cash Handling
- Commercial Operations
  - Technical Operations
    - Product servicing

- Product maintenance
- Product repair
- Issue diagnostics

## Further Details:

- **Employment Term:** Casual, Part Time or Full Time options

## How to submit an application?

Please visit the Careers page on the WalkSmart website: <https://walksmart.com.au/careers.php> and complete the “Expressions of Interest” form on the bottom of the page.

Use the following “*Job Application Code*” when requested on the form: WSM202010ACT

We will get in touch with you if your application is successful.